

Table 10 MBRR Table A1 - Budget Summary

EC157 King Sabata Dalindyebo - Table A1 Budget Summary

Description	2016/17	2017/18	2018/19	Current Year 2019/20				2020/21 Medium Term Revenue & Expenditure Framework		
	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
R thousands										
Financial Performance										
Property rates	191,735	216,427	216,699	246,183	245,634	245,634	245,634	246,183	258,000	270,383
Service charges	350,427	399,067	428,199	541,726	544,840	544,840	544,840	593,235	624,346	677,624
Investment revenue	1,834	1,691	1,314	2,000	2,000	2,000	2,000	3,062	3,203	3,351
Transfers recognised - operational	275,617	293,882	318,659	355,575	356,124	356,124	356,124	371,691	390,736	418,576
Other own revenue	266,280	155,003	121,421	146,388	150,239	150,239	150,239	159,731	167,079	174,764
Total Revenue (excluding capital transfers and contributions)	1,085,894	1,066,069	1,086,291	1,291,872	1,298,837	1,298,837	1,298,837	1,373,901	1,443,363	1,544,698
Employee costs	374,193	402,364	429,922	492,280	454,554	454,554	454,554	527,155	551,157	578,148
Remuneration of councillors	23,820	26,477	27,574	29,054	29,054	29,054	29,054	30,913	32,737	34,341
Depreciation & asset impairment	157,887	139,028	160,451	108,120	108,120	108,120	108,120	135,447	141,677	148,195
Finance charges	15,546	22,422	25,521	29,970	19,970	19,970	19,970	29,970	31,348	32,790
Materials and bulk purchases	305,270	256,243	268,269	353,967	357,779	357,779	357,779	381,262	400,988	435,922
Transfers and grants	55,871	34,908	59,647	157	157	157	252	157	164	172
Other expenditure	158,095	329,443	236,001	257,673	320,772	320,772	320,772	260,884	279,259	308,583
Total Expenditure	1,090,681	1,210,865	1,207,385	1,271,221	1,290,500	1,290,500	1,290,500	1,365,788	1,437,331	1,538,151
Surplus/(Deficit)	(4,788)	(144,816)	(121,094)	20,651	8,337	8,337	8,337	8,113	6,032	6,548
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	193,745	195,063	105,063	208,280	259,088	259,088	259,088	117,510	101,594	114,532
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	188,958	50,247	(16,031)	228,931	267,425	267,425	267,425	125,624	107,627	121,080
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) for the year	188,958	50,247	(16,031)	228,931	267,425	267,425	267,425	125,624	107,627	121,080
Capital expenditure & funds sources										
Capital expenditure	364,222	265,802	164,761	228,831	283,269	283,269	283,269	117,510	101,594	114,532
Transfers recognised - capital	360,463	212,766	110,417	208,280	259,088	259,088	259,088	117,510	101,594	114,532
Borrowing	-	53,035	51,244	-	-	-	-	-	-	-
Internally generated funds	3,759	-	3,100	20,551	24,181	24,181	24,181	-	-	-
Total sources of capital funds	364,222	265,802	164,761	228,831	283,269	283,269	283,269	117,510	101,594	114,532
Financial position										
Total current assets	120,417	119,899	122,012	204,732	168,179	168,179	168,179	-	-	-
Total non current assets	2,781,258	2,874,154	2,884,539	2,780,399	3,068,030	3,068,030	3,068,030	-	-	-
Total current liabilities	441,161	457,364	450,327	171,575	100,679	100,679	100,679	-	-	-
Total non current liabilities	51,962	106,083	136,900	165,950	67,947	67,947	67,947	-	-	-
Community wealth/Equity	2,408,552	2,430,606	2,419,325	2,647,607	3,067,584	3,067,584	3,067,584	-	-	-
Cash flows										
Net cash from (used) operating	225,473	197,384	108,560	317,092	350,086	350,086	350,086	168,167	214,209	244,226
Net cash from (used) investing	(215,257)	(178,173)	(148,044)	(227,323)	(280,254)	(280,254)	(280,254)	(117,510)	(101,594)	(114,532)
Net cash from (used) financing	(4,177)	(10,385)	34,381	(37,287)	(21,692)	(21,692)	(21,692)	-	-	-
Cash/cash equivalents at the year end	18,541	27,366	22,263	79,847	75,506	75,506	75,506	78,023	190,638	320,332
Cash backing/surplus reconciliation										
Cash and investments available	18,541	27,366	22,263	79,847	70,403	70,403	70,403	-	-	-
Application of cash and investments	352,389	349,267	330,117	5,301	(68,339)	(68,339)	(68,339)	-	-	-
Balance - surplus (shortfall)	(333,848)	(321,901)	(307,854)	74,546	138,742	138,742	138,742	-	-	-
Asset management										
Asset register summary (WDV)	2,781,257	2,874,154	2,884,539	2,595,090	2,882,721	2,882,721	2,882,721	-	-	-
Depreciation	(157,887)	(139,028)	(160,451)	108,120	108,120	108,120	108,120	-	-	-
Renewal and Upgrading of Existing Assets	-	-	-	87,819	90,369	90,369	90,369	-	-	-
Repairs and Maintenance	55,210	-	-	46,711	46,711	46,711	46,711	-	-	-
Free services										
Cost of Free Basic Services provided	-	-	-	15,890	15,890	15,890	15,890	15,890	15,890	15,890
Revenue cost of free services provided	-	-	-	-	-	-	-	-	-	-
Households below minimum service level										
Water:	-	-	-	-	-	-	-	-	-	-
Sanitation/sew erage:	-	-	-	-	-	-	-	-	-	-
Energy:	-	-	-	-	-	-	-	-	-	-
Refuse:	-	-	-	-	-	-	-	-	-	-

Explanatory notes to MBRR Table A1 - Budget Summary

Table A1 is a budget summary and provides a concise overview of the municipality's budget from all of the major financial perspectives (operating, capital expenditure, financial position, cash flow, and MFMA funding compliance).

The table provides an overview of the amounts approved by Council for operating performance, resources deployed to capital expenditure, financial position, cash and funding compliance, as well as the municipality's commitment to eliminating basic service delivery backlogs.

Financial management reforms emphasizes the importance of the municipal budget being funded. This requires the simultaneous assessment of the Financial Performance, Financial Position and Cash Flow Budgets, along with the Capital Budget. The Budget Summary provides the key information in this regard:

- a. The operating surplus/deficit (after Total Expenditure) is positive over the MTREF
- b. Capital expenditure is balanced by capital funding sources, of which
 - i. Transfers recognised is reflected on the Financial Performance Budget;
 - ii. Internally generated funds is financed from a combination of the current operating surplus. The amount is incorporated in the Net cash from investing on the Cash Flow Budget.
- c. The Cash backing/surplus reconciliation shows that in previous financial years the municipality was not paying much attention to managing this aspect of its finances, and consequently many of its obligations are not cash-backed.
- d. This places the municipality in a very vulnerable financial position, as the recent slow-down in revenue collections highlighted. Consequently Council has taken a deliberate decision to ensure adequate cash-backing for all material obligations in accordance with the recently adopted Funding and Reserves Policy. This cannot be achieved in one financial year. But over the MTREF there is progressive improvement in the level of cash-backing of obligations. It is anticipated that the goal of having all obligations cash-back will be achieved by 2020/2021 when a small surplus is reflected.

Even though the Council is placing great emphasis on securing the financial sustainability of the municipality, this is not being done at the expense of services to the poor. The section of Free Services shows that the amount spent on Free Basic Services and the revenue cost of free services provided by the municipality continues to increase. In addition, the municipality continues to make progress in addressing service delivery backlogs..

Table 11 MBRR Table A2 - Budgeted Financial Performance (revenue and expenditure by standard classification)

EC157 King Sabata Dalindyebo - Table A2 Budgeted Financial Performance (revenue and expenditure by functional classification)

Functional Classification Description	Ref	2016/17	2017/18	2018/19	Current Year 2019/20			2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Revenue - Functional										
Governance and administration		713,992	643,373	623,734	672,170	675,097	675,097	699,649	736,511	779,964
Executive and council	6	654	654	50	481	100	100	532	556	582
Finance and administration		713,986	642,720	623,683	671,689	674,997	674,997	699,117	735,955	779,382
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		28,268	132,005	23,514	121,293	77,492	77,492	16,941	17,720	18,535
Community and social services		4,735	2,125	2,281	2,515	2,555	2,555	696	728	762
Sport and recreation	2	76	76	95	84	134	134	89	93	97
Public safety		4,196	5,710	8,737	15,098	15,098	15,098	16,156	16,900	17,677
Housing		19,334	124,094	12,401	103,596	59,704	59,704	-	-	-
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		100,831	38,276	99,364	146,340	154,343	154,343	59,177	59,660	63,214
Planning and development		5,413	2,130	7,709	12,831	15,834	15,834	12,010	12,491	13,874
Road transport		95,417	36,146	91,655	133,509	138,509	138,509	47,167	47,170	49,340
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		436,548	447,478	444,522	559,891	650,536	650,536	597,632	628,946	682,436
Energy sources		399,916	400,649	395,762	500,441	592,871	592,871	530,415	557,983	607,539
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		36,632	46,829	48,760	59,450	57,665	57,665	67,217	70,963	74,898
Other	4	-	-	221	457	457	457	502	525	549
Total Revenue - Functional	2	1,279,639	1,261,132	1,191,354	1,500,152	1,557,925	1,557,925	1,373,901	1,443,363	1,544,698
Expenditure - Functional										
Governance and administration		488,421	484,024	497,302	493,451	517,981	517,981	514,504	542,947	585,182
Executive and council		65,329	68,924	79,702	82,387	82,584	82,584	87,601	92,512	96,983
Finance and administration		420,272	415,100	417,600	404,288	429,583	429,583	419,759	442,884	480,281
Internal audit		2,820	-	-	6,775	5,814	5,814	7,143	7,551	7,918
Community and public safety		71,021	106,754	158,525	141,435	140,735	140,735	149,739	158,461	166,196
Community and social services		17,425	19,567	17,637	19,504	19,546	19,546	20,597	21,789	22,850
Sport and recreation		9,926	10,511	11,185	14,414	13,565	13,565	15,288	16,180	16,971
Public safety		38,747	71,435	128,281	102,775	104,032	104,032	108,875	115,227	120,857
Housing		4,924	5,240	1,422	4,741	3,592	3,592	4,979	5,265	5,519
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		173,613	216,643	145,251	179,359	175,374	175,374	203,186	211,412	221,391
Planning and development		23,571	35,333	21,673	31,175	28,315	28,315	32,637	34,461	36,123
Road transport		150,041	175,622	119,101	142,098	142,446	142,446	164,082	170,104	178,086
Environmental protection		-	5,688	4,477	6,086	4,614	4,614	6,467	6,847	7,182
Trading services		357,626	403,464	406,307	456,966	456,399	456,399	498,350	524,500	565,370
Energy sources		300,011	312,722	313,120	379,281	376,635	376,635	409,409	430,673	467,033
Water management		-	-	-	-	-	-	-	-	-
Waste water management		2,792	17,961	13,795	9,120	9,218	9,218	9,599	10,091	10,567
Waste management		54,823	72,782	79,391	68,565	70,546	70,546	79,343	83,737	87,770
Other	4	-	-	-	10	10	10	10	10	11
Total Expenditure - Functional	3	1,090,681	1,210,885	1,207,385	1,271,221	1,290,499	1,290,499	1,365,788	1,437,331	1,538,151
Surplus/(Deficit) for the year		188,958	50,247	(16,031)	228,931	267,426	267,426	8,113	6,032	6,548

Explanatory notes to MBRR Table A2 - Budgeted Financial Performance (revenue and expenditure by standard classification)

Table A2 is a view of the budgeted financial performance in relation to revenue and expenditure per standard classification. The modified GFS standard classification divides the municipal services into 15 functional areas. Municipal revenue, operating expenditure and capital expenditure are then classified in terms of each of these functional areas which enables the National Treasury to compile 'whole of government' reports.

Table 12 MBRR Table A3 - Budgeted Financial Performance (revenue and expenditure by municipal vote)

EC157 King Sabata Dalindyebo - Table A3 Budgeted Financial Performance (revenue and expenditure by municipal vote)

Vote Description	Ref	2016/17	2017/18	2018/19	Current Year 2019/20			2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Revenue by Vote										
Vote 1 - EXECUTIVE & COUNCIL	1	6	654	50	2,465	2,465	2,465	2,725	2,850	2,981
Vote 2 - FINANCE & ASSET MANAGEMENT		713,986	642,720	623,683	660,097	660,097	660,097	691,462	732,729	771,008
Vote 3 - CORPORATE SERVICES		-	-	-	1,407	1,407	1,407	419	438	458
Vote 4 - ECONOMIC PLANNING AND DEVELOPMENT		5,415	2,206	8,024	2,517	2,870	2,870	635	664	694
Vote 5 - HUMAN SETTLEMENT		19,334	124,094	12,401	105,805	105,805	105,805	2,225	2,328	2,435
Vote 6 - COMMUNITY SERVICES		41,367	48,954	51,042	67,403	67,403	67,403	72,154	71,346	80,298
Vote 7 - PUBLIC SAFETY		4,196	5,710	8,737	31,984	31,984	31,984	34,826	36,428	38,104
Vote 8 - INFRASTRUCTURE		495,333	436,795	487,417	628,475	628,475	628,475	569,455	596,580	648,720
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	1,279,639	1,261,132	1,191,354	1,500,152	1,500,505	1,500,505	1,373,901	1,443,363	1,544,698
Expenditure by Vote to be appropriated										
Vote 1 - EXECUTIVE & COUNCIL	1	65,329	68,924	79,702	109,005	106,727	106,727	117,428	123,948	129,923
Vote 2 - FINANCE & ASSET MANAGEMENT		420,272	415,100	417,600	262,024	289,099	289,099	259,008	278,370	302,111
Vote 3 - CORPORATE SERVICES		2,820	-	-	57,285	55,046	55,046	61,299	64,628	67,725
Vote 4 - ECONOMIC PLANNING AND DEVELOPMENT		33,498	45,844	32,858	37,805	33,806	33,806	34,355	36,246	37,989
Vote 5 - HUMAN SETTLEMENT		4,924	5,240	1,422	30,693	29,482	29,482	21,928	23,186	24,310
Vote 6 - COMMUNITY SERVICES		75,040	115,998	115,301	94,425	92,716	92,716	131,636	134,219	145,712
Vote 7 - PUBLIC SAFETY		38,747	71,435	128,281	135,147	133,478	133,478	143,201	151,556	158,959
Vote 8 - INFRASTRUCTURE		450,052	488,344	432,221	544,838	550,228	550,228	596,933	625,177	671,420
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	1,090,681	1,210,885	1,207,385	1,271,221	1,290,582	1,290,582	1,365,788	1,437,330	1,538,150
Surplus/(Deficit) for the year	2	188,958	50,247	(16,031)	228,931	209,923	209,923	8,113	6,033	6,548

Explanatory notes to MBRR Table A3 - Budgeted Financial Performance (revenue and expenditure by municipal vote)

Table A3 is a view of the budgeted financial performance in relation to the revenue and expenditure per municipal vote. This table facilitates the view of the budgeted operating performance in relation to the organizational structure of the municipality. This means it is possible to present the operating surplus or deficit of a vote. The following table is an analysis of the surplus or deficit for the electricity trading services.

Table 13 MBRR Table A4 - Budgeted Financial Performance (revenue and expenditure)

EC157 King Sabata Dalindyebo - Table A4 Budgeted Financial Performance (revenue and expenditure)

Description	Ref	2016/17	2017/18	2018/19	Current Year 2019/20				2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Revenue By Source											
Property rates	2	191,735	216,427	216,699	246,183	245,634	245,634	245,634	246,183	258,000	270,383
Service charges - electricity revenue	2	314,858	353,589	380,879	484,062	489,176	489,176	489,176	528,391	555,865	605,324
Service charges - water revenue	2	-	-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue	2	-	-	-	-	-	-	-	-	-	-
Service charges - refuse revenue	2	35,569	45,478	47,319	57,664	55,664	55,664	55,664	64,843	68,481	72,301
Rental of facilities and equipment		13,191	16,967	17,164	29,543	30,046	30,046	30,046	31,491	32,939	34,455
Interest earned - external investments		1,834	1,691	1,314	2,000	2,000	2,000	2,000	3,062	3,203	3,351
Interest earned - outstanding debtors		37,111	37,741	47,403	48,256	51,877	51,877	51,877	53,654	56,123	58,704
Dividends received		-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		1,392	1,954	2,727	5,838	6,145	6,145	6,145	6,955	7,275	7,610
Licences and permits		15,155	14,558	12,473	3,399	3,399	3,399	3,399	3,758	3,931	4,112
Agency services		-	-	-	16,129	16,129	16,129	16,129	17,833	18,653	19,511
Transfers and subsidies		275,617	293,882	318,659	355,575	356,124	356,124	356,124	371,691	390,736	418,576
Other revenue	2	199,432	83,783	41,655	41,715	41,135	41,135	41,135	44,373	46,414	48,549
Gains		-	-	-	1,507	1,507	1,507	1,507	1,667	1,743	1,823
Total Revenue (excluding capital transfers and contributions)		1,085,894	1,066,069	1,086,291	1,291,872	1,298,837	1,298,837	1,298,837	1,373,901	1,443,363	1,544,698
Expenditure By Type											
Employee related costs	2	374,193	402,364	429,922	492,280	454,554	454,554	454,554	527,155	551,157	578,148
Remuneration of councillors		23,820	26,477	27,574	29,054	29,054	29,054	29,054	30,913	32,737	34,341
Debt impairment	3	14,168	98,812	84,340	29,540	64,682	64,682	64,682	39,273	48,531	62,543
Depreciation & asset impairment	2	157,887	139,028	160,451	108,120	108,120	108,120	108,120	135,447	141,677	148,195
Finance charges		15,546	22,422	25,521	29,970	19,970	19,970	19,970	29,970	31,348	32,790
Bulk purchases	2	250,059	256,243	268,269	337,197	337,197	337,197	337,197	364,510	383,465	417,593
Other materials	8	55,210	-	-	16,769	20,581	20,581	20,581	16,752	17,523	18,329
Contracted services		10,552	8,992	7,551	53,306	61,231	61,231	61,231	49,097	51,554	53,997
Transfers and subsidies		55,871	34,908	59,647	157	252	252	252	157	164	172
Other expenditure	4, 5	130,341	159,540	140,588	174,827	194,859	194,859	194,859	172,514	179,174	192,044
Losses		3,033	62,099	3,523	-	-	-	-	-	-	-
Total Expenditure		1,090,681	1,210,885	1,207,385	1,271,221	1,290,500	1,290,500	1,290,500	1,365,788	1,437,331	1,538,151
Surplus/(Deficit)											
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		(4,788)	(144,816)	(121,094)	20,651	8,337	8,337	8,337	8,113	6,032	6,548
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)	6	193,745	195,063	105,063	208,280	259,088	259,088	259,088	117,510	101,594	114,532
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		188,958	50,247	(16,031)	228,931	267,425	267,425	267,425	125,624	107,627	121,080
Taxation		-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		188,958	50,247	(16,031)	228,931	267,425	267,425	267,425	125,624	107,627	121,080
Attributable to minorities		-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		188,958	50,247	(16,031)	228,931	267,425	267,425	267,425	125,624	107,627	121,080
Share of surplus/ (deficit) of associate	7	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) for the year		188,958	50,247	(16,031)	228,931	267,425	267,425	267,425	125,624	107,627	121,080

Table 14 MBRR Table A5 - Budgeted Capital Expenditure by vote, standard classification and funding source

Vote Description R thousand	Ref	2016/17	2017/18	2018/19	Current Year 2019/20				2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		1									
Single-year expenditure to be appropriated	2										
Vote 1 - EXECUTIVE & COUNCIL		-	-	93	5	30	30	30	-	-	-
Vote 2 - FINANCE & ASSET MANAGEMENT	213	53,035	70,457	18,596	21,905	21,905	21,905	-	-	-	
Vote 3 - CORPORATE SERVICES	-	-	-	-	-	-	-	-	-	-	
Vote 4 - ECONOMIC PLANNING AND DEVELOPMENT	-	-	2,968	-	2,647	2,647	2,647	-	-	-	
Vote 5 - HUMAN SETTLEMENT	14,232	60,093	12,318	103,649	59,757	59,757	59,757	26,400	-	-	
Vote 6 - COMMUNITY SERVICES	3,546	-	22	1,279	1,584	1,584	1,584	-	-	-	
Vote 7 - PUBLIC SAFETY	-	-	38	553	548	548	548	-	-	-	
Vote 8 - INFRASTRUCTURE	346,230	152,673	78,864	104,749	196,799	196,799	196,799	91,110	101,594	114,532	
Vote 9 - [NAME OF VOTE 9]	-	-	-	-	-	-	-	-	-	-	
Vote 10 - [NAME OF VOTE 10]	-	-	-	-	-	-	-	-	-	-	
Vote 11 - [NAME OF VOTE 11]	-	-	-	-	-	-	-	-	-	-	
Vote 12 - [NAME OF VOTE 12]	-	-	-	-	-	-	-	-	-	-	
Vote 13 - [NAME OF VOTE 13]	-	-	-	-	-	-	-	-	-	-	
Vote 14 - [NAME OF VOTE 14]	-	-	-	-	-	-	-	-	-	-	
Vote 15 - [NAME OF VOTE 15]	-	-	-	-	-	-	-	-	-	-	
Capital single-year expenditure sub-total		364,222	265,802	164,761	228,831	283,269	283,269	283,269	117,510	101,594	114,532
Total Capital Expenditure - Vote		364,222	265,802	164,761	228,831	283,269	283,269	283,269	117,510	101,594	114,532
Capital Expenditure - Functional											
Governance and administration		213	53,035	70,550	18,669	22,003	22,003	22,003	-	-	-
Executive and council		-	-	93	5	30	30	30	-	-	-
Finance and administration	213	53,035	70,457	18,664	21,973	21,973	21,973	-	-	-	
Internal audit	-	-	-	-	-	-	-	-	-	-	
Community and public safety		17,778	60,093	12,378	104,413	60,321	60,321	60,321	26,400	-	
Community and social services	3,546	-	22	200	5	5	5	5	-	-	
Sport and recreation	-	-	-	64	64	64	64	64	-	-	
Public safety	-	-	38	553	548	548	548	548	-	-	
Housing	14,232	60,093	12,318	103,596	59,704	59,704	59,704	26,400	-		
Health	-	-	-	-	-	-	-	-	-	-	
Economic and environmental services		257,790	109,755	73,152	89,699	97,346	97,346	97,346	81,408	88,594	
Planning and development	-	-	2,968	15	2,662	2,662	2,662	2,662	-	-	
Road transport	257,790	109,755	70,185	89,684	94,684	94,684	94,684	81,408	88,594		
Environmental protection	-	-	-	-	-	-	-	-	-	-	
Trading services		88,441	42,918	8,680	16,050	103,600	103,600	103,600	9,702	13,000	
Energy sources	88,441	42,918	8,680	15,050	102,100	102,100	102,100	9,702	13,000		
Water management	-	-	-	-	-	-	-	-	-	-	
Waste water management	-	-	-	-	-	-	-	-	-	-	
Waste management	-	-	-	1,000	1,500	1,500	1,500	-	-	-	
Other		-	-	-	-	-	-	-	-	-	
Total Capital Expenditure - Functional	3	364,222	265,802	164,761	228,831	283,269	283,269	283,269	117,510	101,594	114,532
Funded by:											
National Government		109,034	91,640	76,116	96,965	96,965	96,965	96,965	91,110	101,594	114,532
Provincial Government		99,539	90,345	17,584	111,315	82,123	82,123	82,123	26,400	-	-
District Municipality		-	-	-	-	80,000	80,000	80,000	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		151,890	30,781	16,717	-	-	-	-	-	-	-
Transfers recognised - capital	4	360,463	212,766	110,417	208,280	259,088	259,088	259,088	117,510	101,594	114,532
Borrowing	6	-	53,035	51,244	-	-	-	-	-	-	-
Internally generated funds		3,759	-	3,100	20,551	24,181	24,181	24,181	-	-	-
Total Capital Funding	7	364,222	265,802	164,761	228,831	283,269	283,269	283,269	117,510	101,594	114,532

Table 15 MBRR Table A6 - Budgeted Financial Position

EC157 King Sabata Dalindyebo - Table A6 Budgeted Financial Position

Description	Ref	2016/17	2017/18	2018/19	Current Year 2019/20				2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
ASSETS											
Current assets											
Cash		5,218	20,665	15,034	75,151	61,666	61,666	61,666			
Call investment deposits	1	13,323	6,701	7,229	4,696	8,737	8,737	8,737			
Consumer debtors	1	43,975	73,555	90,107	113,904	88,011	88,011	88,011	-	-	-
Other debtors		48,621	15,737	2,318	2,717	2,441	2,441	2,441			
Current portion of long-term receivables						-	-	-			
Inventory	2	9,280	3,241	7,324	8,264	7,324	7,324	7,324			
Total current assets		120,417	119,899	122,012	204,732	168,179	168,179	168,179	-	-	-
Non current assets											
Long-term receivables											
Investments											
Investment property		245,734	309,116	318,383	245,804	293,062	293,062	293,062			
Investment in Associate											
Property, plant and equipment	3	2,529,883	2,561,170	2,562,422	2,528,831	2,769,738	2,769,738	2,769,738	-	-	-
Biological											
Intangible		944	666	533	1,067	533	533	533			
Other non-current assets		4,697	3,201	3,201	4,697	4,697	4,697	4,697			
Total non current assets		2,781,258	2,874,154	2,884,539	2,780,399	3,068,030	3,068,030	3,068,030	-	-	-
TOTAL ASSETS		2,901,675	2,994,053	3,006,551	2,985,132	3,236,209	3,236,209	3,236,209	-	-	-
LIABILITIES											
Current liabilities											
Bank overdraft	1										
Borrowing	4	10,710	24,247	30,793	34,725	68,952	68,952	68,952	-	-	-
Consumer deposits		17,016	17,420	18,181	26,975	18,181	18,181	18,181			
Trade and other payables	4	413,435	415,697	401,353	109,876	13,546	13,546	13,546	-	-	-
Provisions											
Total current liabilities		441,161	457,364	450,327	171,575	100,679	100,679	100,679	-	-	-
Non current liabilities											
Borrowing		27,584	60,584	88,419	109,380	19,467	19,467	19,467	-	-	-
Provisions		24,378	45,499	48,480	56,570	48,480	48,480	48,480	-	-	-
Total non current liabilities		51,962	106,083	136,900	165,950	67,947	67,947	67,947	-	-	-
TOTAL LIABILITIES		493,123	563,447	587,226	337,525	168,626	168,626	168,626	-	-	-
NET ASSETS	5	2,408,552	2,430,606	2,419,325	2,647,607	3,067,584	3,067,584	3,067,584	-	-	-
COMMUNITY WEALTH/EQUITY											
Accumulated Surplus/(Deficit)		2,021,138	2,043,051	2,031,656	2,260,573	2,680,550	2,680,550	2,680,550			
Reserves	4	387,414	387,555	387,669	387,034	387,034	387,034	387,034	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY	5	2,408,552	2,430,606	2,419,325	2,647,607	3,067,584	3,067,584	3,067,584	-	-	-

Table 16 MBRR Table A7 - Budgeted Cash Flow Statement

EC157 King Sabata Dalindyebo - Table A7 Budgeted Cash Flows

Description	Ref	2016/17	2017/18	2018/19	Current Year 2019/20				2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
CASH FLOW FROM OPERATING ACTIVITIES											
Receipts											
Property rates		174,851	167,284	168,925	230,860	214,684	214,684	214,684	216,700	226,587	237,475
Service charges		350,427	405,936	421,716	510,916	563,597	563,597	563,597	533,911	617,498	670,394
Other revenue		7,713			94,665	71,971	71,971	71,971	101,261	105,919	110,791
Transfers and Subsidies - Operational	1	274,684	294,193	318,659	355,575	355,928	355,928	355,928	371,691	390,736	418,576
Transfers and Subsidies - Capital	1	193,745	195,063	95,681	208,280	259,088	259,088	259,088	117,510	101,594	114,532
Interest		38,945	39,431	48,717	50,256	2,000	2,000	2,000	48,289	50,510	52,834
Dividends											
Payments											
Suppliers and employees		(799,347)	(882,102)	(919,618)	(1,103,435)	(1,097,055)	(1,097,055)	(1,097,055)	(1,191,069)	(1,247,122)	(1,327,414)
Finance charges		(15,546)	(22,422)	(25,521)	(29,970)	(19,970)	(19,970)	(19,970)	(29,970)	(31,348)	(32,790)
Transfers and Grants	1				(57)	(157)	(157)	(157)	(157)	(164)	(172)
NET CASH FROM/(USED) OPERATING ACTIVITIES		225,473	197,384	108,560	317,092	350,086	350,086	350,086	168,167	214,209	244,226
CASH FLOWS FROM INVESTING ACTIVITIES											
Receipts											
Proceeds on disposal of PPE		83			1,507	3,015	3,015	3,015	-	-	-
Decrease (increase) in non-current receivables											
Decrease (increase) in non-current investments		380	141								
Payments											
Capital assets		(215,719)	(178,315)	(148,044)	(228,831)	(283,269)	(283,269)	(283,269)	(117,510)	(101,594)	(114,532)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(215,257)	(178,173)	(148,044)	(227,323)	(280,254)	(280,254)	(280,254)	(117,510)	(101,594)	(114,532)
CASH FLOWS FROM FINANCING ACTIVITIES											
Receipts											
Short term loans											
Borrowing long term/refinancing				34,329		(8,794)	(8,794)	(8,794)			
Increase (decrease) in consumer deposits											
Payments											
Repayment of borrowing		(4,177)	(10,385)	53	(37,287)	(12,898)	(12,898)	(12,898)			
NET CASH FROM/(USED) FINANCING ACTIVITIES		(4,177)	(10,385)	34,381	(37,287)	(21,692)	(21,692)	(21,692)	-	-	-
NET INCREASE/ (DECREASE) IN CASH HELD		6,039	8,825	(5,103)	52,481	48,140	48,140	48,140	50,657	112,615	129,694
Cash/cash equivalents at the year begin:	2	12,502	18,541	27,366	27,366	27,366	27,366	27,366	27,366	78,023	190,638
Cash/cash equivalents at the year end:	2	18,541	27,366	22,263	79,847	75,506	75,506	75,506	78,023	190,638	320,332

Table 17 MBRR Table A8 - Cash Backed Reserves/Accumulated Surplus Reconciliation

EC157 King Sabata Dalindyebo - Table A8 Cash backed reserves/accumulated surplus reconciliation

Description	Ref	2016/17	2017/18	2018/19	Current Year 2019/20				2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Cash and investments available											
Cash/cash equivalents at the year end	1	18,541	27,366	22,263	79,847	75,506	75,506	75,506	78,023	190,638	320,332
Other current investments > 90 days		-	-	0	(0)	(5,103)	(5,103)	(5,103)	(78,023)	(190,638)	(320,332)
Non current assets - investments	1	-	-	-	-	-	-	-	-	-	-
Cash and investments available:		18,541	27,366	22,263	79,847	70,403	70,403	70,403	-	-	-
Application of cash and investments											
Unspent conditional transfers		-	-	-	-	-	-	-	-	-	-
Unspent borrowing		-	-	-	-	-	-	-	-	-	-
Statutory requirements	2	-	-	-	-	-	-	-	-	-	-
Other working capital requirements	3	352,389	349,267	330,117	5,301	(68,339)	(68,339)	(68,339)	-	-	-
Other provisions		-	-	-	-	-	-	-	-	-	-
Long term investments committed	4	-	-	-	-	-	-	-	-	-	-
Reserves to be backed by cash/investments	5	-	-	-	-	-	-	-	-	-	-
Total Application of cash and investments:		352,389	349,267	330,117	5,301	(68,339)	(68,339)	(68,339)	-	-	-
Surplus(shortfall)		(333,848)	(321,901)	(307,854)	74,546	138,742	138,742	138,742	-	-	-

It should be noted the municipality has been experiencing a number of challenges including but not limited to:

- Cash flow since litigations that occurred in 2013/14 financial that depleted municipal reserves.
- Limited revenue base and high expenditure on legal costs.

The municipality has drafted a turnaround plan and financial recovery plan which is expected to turnaround the situation. To improve cash flows of the municipality it is also recommended that the incentive policy be implemented for a period of three months to boost cash flows of the municipality.

Table 18 MBRR Table A9 - Asset Management

EC157 King Sabata Dalindyebo - Table A9 Asset Management

Description	Ref	2016/17	2017/18	2018/19	Current Year 2019/20			2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
ASSET REGISTER SUMMARY - PPE (WDV)										
Roads Infrastructure	5	2,781,257	2,874,154	2,884,539	2,595,090	2,882,721	2,882,721	-	-	-
Storm water Infrastructure		484,975	1,336,527	1,435,956	197,203	383,672	383,672	-	-	-
Electrical Infrastructure		1,102,559	42,918	17,359	359,541	359,541	359,541	-	-	-
Water Supply Infrastructure					84,192	171,241	171,241	-	-	-
Sanitation Infrastructure						-	-	-	-	-
Solid Waste Infrastructure						-	-	-	-	-
Rail Infrastructure						-	-	-	-	-
Coastal Infrastructure						-	-	-	-	-
Information and Communication Infrastructure		14,232	234,453	123,884	15,550	15,750	15,750	-	-	-
Infrastructure		1,601,767	1,613,898	1,577,200	656,485	930,204	930,204	-	-	-
Community Assets		416,267	280,481	287,346	421,172	426,347	426,347	-	-	-
Heritage Assets		4,697	3,201	6,402	4,697	4,697	4,697	-	-	-
Investment properties		245,734	309,116	318,383	245,804	293,062	293,062	-	-	-
Other Assets		511,848	666,791	694,141	242,151	196,259	198,259	-	-	-
Biological or Cultivated Assets								-	-	-
Intangible Assets		944	666	1,067	1,067	2,909	2,909	-	-	-
Computer Equipment					5,030	6,027	6,027	-	-	-
Furniture and Office Equipment					164	83	83	-	-	-
Machinery and Equipment					432,891	435,504	435,504	-	-	-
Transport Assets					143,292	143,292	143,292	-	-	-
Land					442,337	442,337	442,337	-	-	-
Zoo's, Marine and Non-biological Animals								-	-	-
TOTAL ASSET REGISTER SUMMARY - PPE (WDV)	5	2,781,257	2,874,154	2,884,539	2,595,090	2,882,721	2,882,721	-	-	-
EXPENDITURE OTHER ITEMS										
Depreciation	7	(102,678)	(139,028)	(160,451)	154,831	154,831	154,831	-	-	-
Repairs and Maintenance by Asset Class	3	(157,887)	(139,028)	(160,451)	108,120	108,120	108,120	-	-	-
Roads Infrastructure		55,210	-	-	46,711	46,711	46,711	-	-	-
Storm water Infrastructure		14,999	-	-	24,450	24,450	24,450	-	-	-
Electrical Infrastructure		-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		29,429	-	-	6,826	6,826	6,826	-	-	-
Sanitation Infrastructure		-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		7,425	-	-	-	-	-	-	-	-
Infrastructure		51,854	-	-	31,276	31,276	31,276	-	-	-
Community Facilities		-	-	-	26	26	26	-	-	-
Sport and Recreation Facilities		-	-	-	1,010	1,010	1,010	-	-	-
Community Assets		-	-	-	1,035	1,035	1,035	-	-	-
Heritage Assets		-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-
Operational Buildings		3,356	-	-	3,615	3,615	3,615	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Other Assets		3,356	-	-	3,615	3,615	3,615	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	8	8	8	-	-	-
Furniture and Office Equipment		-	-	-	3,175	3,175	3,175	-	-	-
Machinery and Equipment		-	-	-	7,600	7,600	7,600	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE OTHER ITEMS		(102,678)	(139,028)	(160,451)	154,831	154,831	154,831	-	-	-

Table 19 MBRR Table A10 - Basic Service Delivery Measurement

EC157 King Sabata Dalindyebo - Table A10 Basic service delivery measurement

Description	Ref	2016/17	2017/18	2018/19	Current Year 2019/20			2020/21 Medium Term Revenue & Expenditure Framework		
		Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Household service targets	1									
Water:										
Piped water inside dwelling		-	-	-	-	-	-	-	-	-
Piped water inside yard (but not in dwelling)	2	-	-	-	-	-	-	-	-	-
Using public tap (at least min. service level)	4	-	-	-	-	-	-	-	-	-
Other water supply (at least min. service level)	4	-	-	-	-	-	-	-	-	-
<i>Minimum Service Level and Above sub-total</i>		-	-	-	-	-	-	-	-	-
Using public tap (< min. service level)	3	-	-	-	-	-	-	-	-	-
Other water supply (< min. service level)	4	-	-	-	-	-	-	-	-	-
No water supply		-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		-	-	-	-	-	-	-	-	-
Total number of households	5	-	-	-	-	-	-	-	-	-
Sanitation/sewerage:										
Flush toilet (connected to sewerage)		-	-	-	-	-	-	-	-	-
Flush toilet (with septic tank)		-	-	-	-	-	-	-	-	-
Chemical toilet		-	-	-	-	-	-	-	-	-
Pit toilet (ventilated)		-	-	-	-	-	-	-	-	-
Other toilet provisions (> min. service level)		-	-	-	-	-	-	-	-	-
<i>Minimum Service Level and Above sub-total</i>		-	-	-	-	-	-	-	-	-
Bucket toilet		-	-	-	-	-	-	-	-	-
Other toilet provisions (< min. service level)		-	-	-	-	-	-	-	-	-
No toilet provisions		-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		-	-	-	-	-	-	-	-	-
Total number of households	5	-	-	-	-	-	-	-	-	-
Energy:										
Electricity (at least min. service level)		-	-	-	-	-	-	-	-	-
Electricity - prepaid (min. service level)		-	-	-	-	-	-	-	-	-
<i>Minimum Service Level and Above sub-total</i>		-	-	-	-	-	-	-	-	-
Electricity (< min. service level)		-	-	-	-	-	-	-	-	-
Electricity - prepaid (< min. service level)		-	-	-	-	-	-	-	-	-
Other energy sources		-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		-	-	-	-	-	-	-	-	-
Total number of households	5	-	-	-	-	-	-	-	-	-
Refuse:										
Removed at least once a week		-	-	-	-	-	-	-	-	-
<i>Minimum Service Level and Above sub-total</i>		-	-	-	-	-	-	-	-	-
Removed less frequently than once a week		-	-	-	-	-	-	-	-	-
Using communal refuse dump		-	-	-	-	-	-	-	-	-
Using own refuse dump		-	-	-	-	-	-	-	-	-
Other rubbish disposal		-	-	-	-	-	-	-	-	-
No rubbish disposal		-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		-	-	-	-	-	-	-	-	-
Total number of households	5	-	-	-	-	-	-	-	-	-
Households receiving Free Basic Service	7									
Water (6 kilolitres per household per month)		-	-	-	-	-	-	-	-	-
Sanitation (free minimum level service)		-	-	-	-	-	-	-	-	-
Electricity/other energy (50kwh per household per month)		-	-	-	-	-	-	-	-	-
Refuse (removed at least once a week)		-	-	-	-	-	-	-	-	-
Cost of Free Basic Services provided - Formal Settlements (R'000)	8									
Water (6 kilolitres per indigent household per month)		-	-	-	-	-	-	-	-	-
Sanitation (free sanitation service to indigent households)		-	-	-	-	-	-	-	-	-
Electricity/other energy (50kwh per indigent household per month)		-	-	-	7,890	7,890	7,890	7,890	7,890	7,890
Refuse (removed once a week for indigent households)		-	-	-	8,000	8,000	8,000	8,000	8,000	8,000
Cost of Free Basic Services provided - Informal Formal Settlements (R'000)		-	-	-	-	-	-	-	-	-
Total cost of FBS provided		-	-	-	15,890	15,890	15,890	15,890	15,890	15,890

PART 2 – SUPPORTING DOCUMENTATION

2.1. Overview of the annual budget process

Section 53 of the MFMA requires the Mayor of the municipality to provide general political guidance in the budget process and the setting of priorities that must guide the preparation of the budget. In addition Chapter 2 of the Municipal Budget and Reporting Regulations states that the Mayor of the municipality must establish a Budget Steering Committee to provide technical assistance to the Mayor in discharging the responsibilities set out in section 53 of the Act.

The Budget Steering Committee consists of the Municipal Manager and senior officials of the municipality meeting under the chairpersonship of the MMC for Finance.

The primary aims of the Budget Steering Committee is to ensure:

- that the process followed to compile the budget complies with legislation and good budget practices;
- that there is proper alignment between the policy and service delivery priorities set out in the Municipality's IDP and the budget, taking into account the need to protect the financial sustainability of municipality;
- that the municipality's revenue and tariff setting strategies ensure that the cash resources needed to deliver services are available; and
- that the various spending priorities of the different municipal departments are properly evaluated and prioritised in the allocation of resources.

2.1.1. Budget Process Overview

In terms of section 21 of the MFMA the Mayor is required to table in Council ten months before the start of the new financial year .e. in August a time schedule that sets out the process to revise the IDP and prepare the budget.

The Mayor tabled in Council the required the IDP and budget process plan on the time schedule in August 2018. Key dates applicable to the process were:

1. INTRODUCTION

IDP PMS Budget Process Plan is meant to guide the Planning, Drafting Adoption and Review of its Integrated Development Plan. Once the IDP Process plan has been adopted by municipal council it becomes the legal binding document that we all have to adhere to it in all material times, it must be submitted to all spheres of government for their easy reference.

2. LEGAL CONTEXT

Section 28(i) of the MSA 32 of 2000 detects that each municipal council must adopt a process set out in writing to guide the planning, drafting, adoption and review of its Integrated Development Plan.

Section 29(i) of the said Act further stipulates the process to be followed when drafting its integrated development plan including its consideration and adoption of the draft process plan that it must be in accordance with a programme specifying time frames for the different steps.

3. OBJECTIVES

- To draw up a review process plan that would trigger inclusivity and transparency.
- It is to encourage participation by all stakeholders and community
- To Solicit and determine priorities of the municipality
- To enhance service delivery and development.

4. INSTITUTIONAL ARRANGEMENTS, ROLES AND RESPONSIBILITY

Council	<ul style="list-style-type: none">▪ Consider and adopt reviewed IDP▪ To promote and enhance public participation▪ Keep public informed about the contents of the IDP▪ Adopt the Integrated Development Plan, Budget and SDBIP
IDP Manager	<ul style="list-style-type: none">▪ Ensure that the Process Plan and reviewed IDP are adopted by the Council▪ Manage the local municipal IDP by ensuring that all daily planning activities are performed within an efficient and

	<p>effective consideration of available time; financial and human resources;</p> <ul style="list-style-type: none"> ▪ Encourage an inclusive participatory planning process and compliance with action programme ▪ Facilitate the horizontal and vertical alignment of the district IDP ▪ Ensure that the planning process outcomes are properly documented ▪ Manage service providers to the district or local municipal IDP ▪ Coordinate with various government departments and to ensure that all the projects, strategies and objectives of the local municipality are shared and distributed amongst government departments so that they might incorporate them in their planning process and vice versa
Heads of Departments and Senior Management	<ul style="list-style-type: none"> ▪ Provide technical and advisory support to the IDP Manager ▪ Perform daily planning activities including the preparation and facilitation of events; documentation of outputs and making recommendation to the IDP Manager and the Municipal Council ▪ Interact with the relevant cluster regarding the prioritization of their individual departments projects and programmes for the following years ▪ Provide clear terms of reference to service providers
District Municipality	<ul style="list-style-type: none"> ▪ Provide support and guidance on IDP Review process ▪ Assist municipalities to achieve the target dates ▪ Interact with service providers to ensure that a quality product is provided ▪ Assist with workshops ▪ Project Management and Implementation Support Services ▪ Ensure that clusters achieve integrated planning ▪ Ensure that an uniform reporting mechanism is devised
Sector Departments in the District	<ul style="list-style-type: none"> ▪ Ensure the participation of Senior personnel in the IDP review process ▪ Horizontal alignment of programmers and strategic plans within the clusters ▪ Provide technical support and information to the planning process ▪ Contribute relevant information to support the review process within the clusters

	<ul style="list-style-type: none"> ▪ Incorporate district and local municipal projects into departments planning within the clusters
National & Provincial Governments	<ul style="list-style-type: none"> ▪ Monitor and evaluate the preparation and implementation process ▪ Provide training and capacity building support to the local municipality – CoGTA guide for credible IDPs ▪ Coordinate support programmes so that overlapping does not occur ▪ Provide technical guidance and monitor compliance with provincial policy and legal framework ▪ Provide financial support to the IDP planning and implementation process

5. ORGANISATIONAL ARRANGEMENTS: ESTABLISHMENT PROCESS

The King Sabata Dalindyebo Municipal Council is chaired by the Honourable Speaker, Councillor TG Maqoko. Its role in the IDP formulation process is to ensure drafting of the process to be followed to guide the development and drafting of the IDP Plan Review for 2020-21, Chapter 5 Section 25 (1) of the MSA provides that, each municipal council must, within a prescribed period after the start of its elected term, adopt a single, all-inclusive and strategic plan for the development of the municipality which include the following:

- To oversee the development and adoption of the IDP review
- Adopt final Integrated Development Plan and Budget
- Links, integrates and coordinates plans and takes into account proposals for the development of the municipality;
- Aligns the resources and capacity of the municipality with the implementation of the plan;
- Complies with the provisions of this Chapter; and
- Is compatible with national and provincial development plans and planning requirements binding on the municipality in terms of legislation.

5.1 Municipal Manager

The responsibility of the IDP formulation resides with the Municipal Manager who has in turn delegated it to the Director responsible for Rural and Economic Development

The Director, RED, in terms of the process assists the IDP manager who is tasked to:-

- Ensure that the Process Plan is drafted and adopted by the Municipal Council;
- Manage the local municipal IDP by ensuring that all daily planning activities are performed within an efficient and effective consideration of available time; financial and human resources;
- Encourage an inclusive participatory planning process and compliance with action programme
- Facilitate the horizontal and vertical alignment of the various internal and external departmental programmes
- Ensure that the planning process outcomes are properly documented
- Manage service providers engaged in the municipal IDP process
- Chair the IDP Steering Committee
- Nominate persons in charge of different roles.
- Responds to comments on the draft reviewed IDP from the public.
- Adjusts the IDP in accordance with the comments of the MEC for local Government.
- The Municipal IDP Manager will coordinate with various government departments and other HODs to ensure that all the projects, strategies and objectives of the local municipality are shared and distributed amongst government departments so that they might incorporate them in their planning process and vice versa

5.2 IDP Technical Steering Committee

The IDP technical steering committee comprising largely of internal senior management will be tasked to:

- Provide technical and advisory support to the IDP Manager
- Perform daily planning activities including the preparation and facilitation of events; documentation of outputs and making recommendation to the IDP Manager and the Municipal Council
- Prepare, facilitate and document meetings
- Act as the secretariat for the IDP Representative Forum.
-

Secretariat:-

IDP Unit

5.2.1 Composition

- Director: Rural & Economic Development
- Chief Financial Officer
- Director: Infrastructure
- Director Human Settlement
- Director: Corporate Services
- Director: Community Services
- Director: Public (Community) Safety
- General Managers and Middle Management
- Appointed Professional team

Meetings shall be held as per the Process Plan adopted by Council or when considered necessary by the chairperson.

5.3 IDP Representative Forum

The IDP representative forum shall be chaired by the Executive Mayor, Councillor GN Nelani or Councillor Z. Nokayi who is delegated to chair Planning (IDP), IGR and Research standing committee.

The composition of representatives is made up by the following institutions or interest groups-:

- National and Provincial Sector Departments and the District Municipality
- All Councillors
- Ward Committees secretaries
- Youth groups
- Rate payers
- Traditional Leaders
- Civic bodies & Entities
- NGO's and CBOs
- Community Development Workers
- Organised Business and Labour,
- Stakeholders' representatives of organised groups (NGOs, CBOs, etc.)
- Resource persons; and
- Relevant Community representatives.

The task of the representative forum shall be to:

- Represent the interest of various constituencies in the IDP planning process

- Provide an organizational platform and mechanism for discussion, negotiation and decision making between stakeholders
- Provide a communication mechanism for the exchange of ideas and opinions among the various stakeholder interest groups
- Participate in the setting up of key performance indicators including the monitoring thereof in line with the performance Management Manual of the Local Municipality
- Monitor the performance of the planning and implementation process

5.4 Budget Steering Committee

The Budget task team has a responsibility of recommending the budget document before the approval by council. This is chaired by the Portfolio Councilor for Finance, Councillor E. Mapekula.

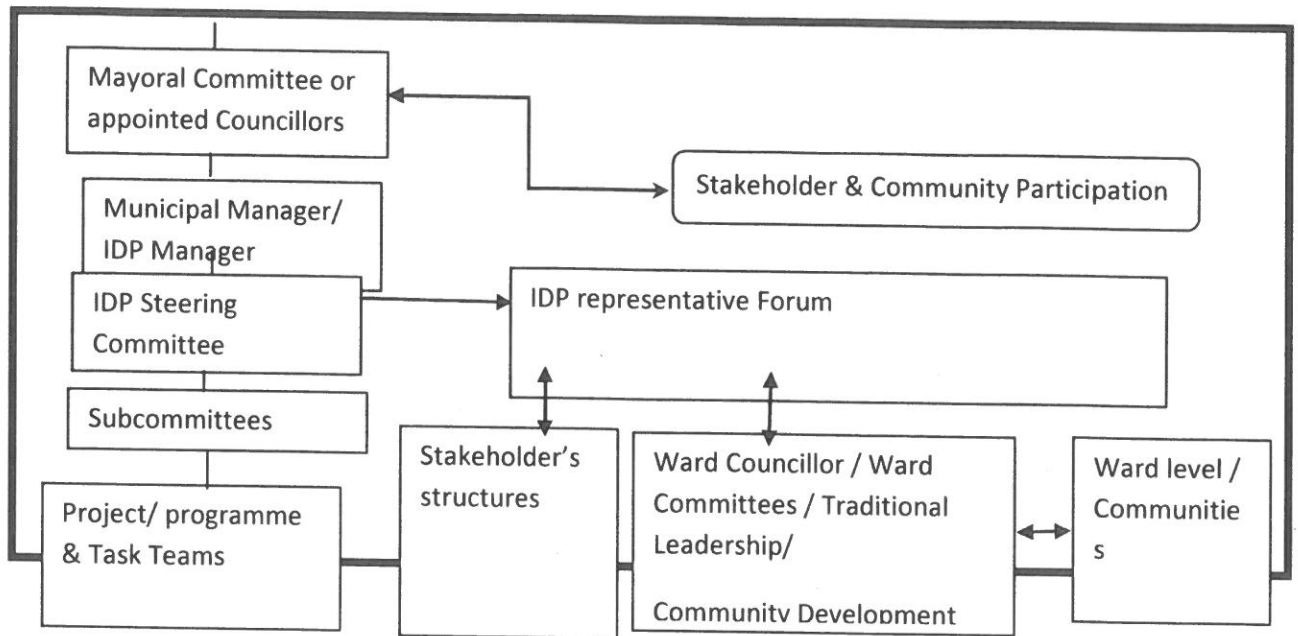
5.5 IDP Planning Process

In the IDP review cycle changes to the IDP may be required from these main sources:

- Comments from the MEC, if any;
- Incorporation of the most recent data
- Review and refinement of the objectives and strategies
- Review and refinement of the projects
- Amendments in response to changing circumstances; and
- Improving IDP process and content.
- National Development Plan
- Provincial Development Plan
- OR Tambo District Municipality District Plan and Spatial Development Plan (SDF)
- KSD Municipality SDF
- SONA & SOPA directives
- National & Provincial budget speech
- Back to Basics
- Manifesto of ruling party & Lekgotla
- Council official documents etc.

5.6 IDP Process Stakeholders

Municipal Council



6. IDP PROCESS PLAN KEY DEADLINE DATES AND BUDGET TIMELINES

6.1 Project Plan Activities and Timelines

Activit Y	Risk	Periods														
		19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20- Ma y				
1.	Very High															
2.	Very High															
3.	Very High															
4.	Moderate High															
5.	Moderate High															
6.	Very High															
7.	Very High															
8.	Very High															
9.	Very High															

10.	High											IDP Road shows
11.	Very high											

6.2 IDP Process Plan Activities

ACTIVITY	LEGISLATIVE PROGRAMME										
JULY 2019											
Alignment of draft process plan and draft IDP process framework with O R Tambo district municipality	Section 21 of the MFMA 56 of 2003: Budget Preparation Process read with Section 28 (1) of the Municipal Systems Act, 32 of 2000										
Develop draft process and timetable for the 2019/20Budget	22-23 July 2019										
Standing Committee, IGR & Research to discuss Draft Process Plan	22 July 2019										
Mayoral Committee to Discuss Draft Process Plan	23 July 2019										
AUGUST 2019											
Provincial IDP Assessment (MEC Comments on the IDP	29 July -02 August 2019										
IDP /Budget Technical/ Steering Committee – to submit Process Plan for discussion	12 August 2019										
IDP Representative forum meeting- presentation of draft IDP ,budget and PMS process plan	15 August 2019										
Council consider IDP, Budget and PMS Process Plan 2020-21 for adoption	30 August 2019										
	22 July 2019										
	22 July 2019										
	23 July 2019										
	27 July 2019										
	02 August 2019										
	12 August 2019										
	15 August 2019										
	30 August 2019										

ACTIVITY		LEGISLATIVE REQUIREMENT	
2019/20 Financial Statements submitted to Auditor-General		31 August 2019	CFO/ GM: Accounting & Budgeting
Submit Rollovers to be included in the 2019/20 Budget		31 August 2019	CFO
SEPTEMBER 2019 (IDP MONTH)			
Submission of IDP and PMS Process Plan to OR Tambo DM and other spheres of government	Section 21 of the MFMA 56 of 2003: Budget Preparation Process read with Section 28 (1) of the Municipal Systems Act, 32 of 2000	02 September 2019	Manager IDP
Advertise IDP/ PMS and Budget Process Plan on the local print media	Section 21 of the MFMA 56 of 2003: Budget Preparation Process read with Section 28 (1) of the Municipal Systems Act, 32 of 2000	06 September 2019	Manager IDP/ Budget & Accounting/ Communications
Replication of ward based planning to all wards (desktop session-in-house)	Section 16 of Local Government: Municipal Systems Act, No. 32 of 2000 states that Municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance, and must for this purpose (a) encourage, and create conditions for, the local community to participate in the affairs of the municipality, including in-	02- 06 September 2019	Manger IDP
IDP Awareness Campaign and Budgeting Process	(i) the preparation, implement and review of its integrated development plan in terms of chapter 5	03-20 September 2019	Manager IDP
IDP/Budget Framework Workshop- to engage IDP Representative Forum stakeholders	Section 21 of the MFMA 56 OF 2003: budget preparation process	12 September 2019	Portfolio Head: Budget Treasury Office / CFO
Review Of Ward Based Profiles		09-10 September 2019	Manager IDP
IDP, Budget and PMS Process Plan steering committee-to present Ward Based Profiles and proposal on IDP Awareness		09 September 2019	Manager IDP
Ward to Ward IDP, Budget and PMS Outreach Programme – Needs Analysis and prioritisation		16 September to -30 September 2019	Executive Mayor & Members of the Mayoral Committee
Submission of Personnel Request Forms		17 - 30 September 2019	Director Corporate Services, CFO, GM Budget and Accounting and GM: Human Resources
OCTOBER 2019			

ACTIVITY	LEGISLATIVE REQUIREMENT			
<p>HR and Budget collate Personnel Request Forms and analyze results through staff keys book</p> <p>IDP/ PMS Technical/ Steering Committee – Presentation and discussions on the performance reports of the 1st quarter</p> <p>Reviewal & unpack the situational analysis</p>	<p>Section 21 of the MFMA 56 of 2003: Budget Preparation Process</p> <p>Section 55 (1) of Local Municipality: Municipal Systems Act, No. 32 of 2000 states that As head of administration the municipal manager of a municipality is, subject to the policy directions of the municipal council, responsible and accountable for- (ii) equipped to carry out the task of implementing the municipality 's integrated development plan in accordance with chapter 5.</p> <p>(c) the implement of the municipality's integrated development plan, and monitoring of progress with implementation of the plan</p>	<p>03 – 21 Oct 2019</p> <p>09 October 2019</p>	<p>Director Corporate Services, CFO, GM Budget and Accounting and GM: Human Resources</p> <p>Municipal manager, All Directors</p>	
<p>Analyze results of personnel expenditure and communicate to Directorates</p>	<p>Section 21 of the MFMA 56 of 2003 : Budget Preparation Process</p>	<p>22 -31 Oct 2019</p>	<p>Director Corporate Services, CFO</p> <p>GM Budget and Accounting and GM Human Resources</p>	
<p>IDP Representative Forum to present first Draft situational analysis report</p>	<p>Section 16 of Local Government: Municipal Systems Act, No. 32 of 2000 states that Municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance, and must for this purpose (a) encourage, and create conditions for, the local community to participate in the affairs of the municipality, including in-</p> <p>(i) the preparation, implement and review of its integrated development plan in terms of chapter 5</p>	<p>25 October 2019</p>	<p>Executive Mayor/ Professional team</p>	

ACTIVITY	LEGISLATIVE REQUIREMENT	
	Section 21 of the MFMA 56 OF 2003: budget preparation process	
Submission of Performance reports and performance information of the first quarter to Council	Section 55 (1) of Local Municipality: Municipal Systems Act, No. 32 of 2000 states that As head of administration the municipal manager of a municipality is, subject to the policy directions of the municipal council, responsible and accountable for - (ii) equipped to carry out the task of implementing the municipality's integrated development plan in accordance with chapter 5. (c) the implement of the municipality's integrated development plan, and monitoring of progress with implementation of the plan	31 October 2019 Executive Mayor and Municipal Manager
Submission of D-Form to NERSA	Section 43 of the MFMA: Applicability of Tax and Tariff capping on Municipalities	30 October 2019 GM: Budget and Accounting ,CFO and Electrical Engineer
NOVEMBER 2019		
Submission of Budget Request Forms General Expenses-Capital outlay ,Capital Budget ,Operating Projects and Review of Tariffs	Section 21 of the MFMA 56 of 2003 Budget Preparation Process	04-21 November 2019 Municipal Manager, All Directorates
Check with National, Provincial Governments and District Municipalities for any information in relation to budget and adjustment budget to projected allocations for the next three years.		07-29 November 2019 GM: Accounting and Budget /CFO
Discuss Draft audit report from the Auditor-General for the 2018/19 financial statements		11 -29 November 2019 GM: Accounting and Budget /CFO

ACTIVITY	LEGISLATIVE REQUIREMENT	
<p>IDP, PMS and Budget Technical/ Steering Committee –discussion on:</p> <ul style="list-style-type: none"> Development of Strategies and Objectives Project identification 	<p>Section 55 (1)of Local Municipality: Municipal Systems Act, No.32 of 2000 states that As head of administration the municipal manager of a municipality is, subject to the policy directions of the municipal council ,responsible and accountable for-(ii) equipped to carry out the task of implementing the municipality 's integrated development plan in accordance with chapter 5.</p> <p>(c) the implement of the municipality's integrated development plan, and monitoring of progress with implementation of the plan</p>	<p>11 November 2019</p> <p>Municipal Manager, Director: RED, All Directors</p>
<p>IDP Rep Forum –discussion on:</p> <ul style="list-style-type: none"> Development of Strategies and Objectives Project identification 		<p>15 November 2019</p> <p>Executive Mayor</p>
<p>CFO to collate budgets and analyze results</p>		<p>25 -29 November 2019</p> <p>GM: Accounting and Budget /CFO</p>
<p>IDP/PMS and Budget Reviewal Workshop – First Draft IDP Review</p>		<p>27-28 November 2019</p> <p>Executive Mayor</p>
DECEMBER 2019		
<p>IDP/PMS and Budget Technical Steering Committee</p> <p>– Sum-up Strategies and Objections and Projects Formulation</p>	<p>Section 16 of Local Government: Municipal Systems Act, No.32 of 2000 states that Municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance ,and must for this purpose (a) encourage ,and create conditions for, the local community to participate in the affairs of the municipality ,including in-</p> <p>(i)the preparation ,implement and review of its integrated development plan in terms of chapter 5</p> <p>Section 21 of the MFMA 56 OF 2003: budget preparation process</p>	<p>09-10 December 2019</p> <p>Executive Mayor</p>

ACTIVITY		LEGISLATIVE REQUIREMENT		ACTUAL DATE	
JANUARY 2020					
IDP/ PMS and Steering Committee developmental objectives	Budget Technical/ Committee Finalise strategies and objectives			09 January 2020	Municipal Manager/ Director: RED, All Heads of Departments
IDP Rep Forum – Finalise developmental objectives	Fine-tune & Finalise strategies and objectives	Section 16 of Local Government: Municipal Systems Act, No. 32 of 2000		10 January 2020	Executive Mayor
Obtain any adjustments to projected allocations for the next three years from National, Provincial Governments & District Municipalities.		Section 21 of the MFMA 56 of 2003: Budget Preparation Process		16-23 January 2020	GM: Accounting and Budget /CFO
IDP/PMS and Committee- Consolidation IDP document	Technical /Steering First Draft			20 January 2019	Municipal Manager/ Director: RED, All Heads of Departments
Special Council Meeting – Table in to the Council an annual report, the audit report for 2019\20, and Mid –year report 2019/20		Section 72 (1) of the MFMA: The Accounting Officer of a Municipality must by 25 January of each year assess the performance of the Municipality during the first half of the financial year. Section 121 of the MFMA: Preparation and adoption of the annual report		24 January 2020	Executive Mayor
FEBRUARY 2020					
Budget Process begins	adjustment Consultation	Section 28 of the MFMA the Municipality May revise an approved annual budget through an adjustment budget		01-06 February 2020	GM: Budgeting and Accounting
IDP, Budget and Steering Committee Adjustment Budget	and PMS Technical/ Committee - To discuss 1 st Adjustment Budget	Section 21 of the MFMA 56 of 2003: Budget Preparation Process		03 February 2020	CFO/ Municipal Manager/ Director: RED, All Directorates

ACTIVITY	LEGISLATIVE REQUIREMENT	
IDP Representative Forum – Present First Draft IDP , Budget Integration and & Sectoral Alignment	06 February 2019	Executive Mayor
Council to approve 1st Adjustment Budget	Section 28 of the MFMA the Municipality May revise an approved annual budget though an adjustment budget and read together with Section 72(3) The Accounting Officer must as part of the review make recommendations as to whether an adjustment budget is necessary and recommend revised projection of revenue and expenditure to the extent that this may be necessary	Executive Mayor and Municipal Manager
MARCH 2020		
IDP/ PMS and Budget Technical / Steering Committee/MANCOM -first draft IDP 2020/21 and Draft MTERF Budget 2020/2021-2023 - to prepare for MEGA Strategic Session	02 March 2020	Municipal Manager/ CFO/ Director: RED
Approval of Electricity Tariffs by NERSA	03-31 March 2020	GM: Budget and Accounting ,CFO and Electrical Engineer
MEGA Strategic Planning Session - Presentation of first draft IDP, PMS 2020/21 and MTERF Budget 2020/21-21/22-22/23 to finalise integration, alignment of budgets	Section 16 of Local Government: Municipal Systems Act, No.32 of 2000 states that Municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance ,and must for this purpose (a) encourage ,and create conditions for, the local community to participate in the affairs of the municipality ,including in-	Executive Mayor

ACTIVITY	LEGISLATIVE REQUIREMENT	
	(i) the preparation, implementation and review of its integrated development plan in terms of chapter 5 Section 21 of the MFMA 56 OF 2003: budget preparation process	
Council adopts First Draft 2020/21 IDP, PMS and MTERF Budget and Budget policies for 2020/21-21/22-22/23	Section 16(2) Annual Budget: The Mayor of a Municipality must table the annual budget at a council meeting 90 days before the start of the budget year Section 43 of the MFMA	Executive Mayor
APRIL 2020		
IDP Representative Forum – to outline IDP Roadshows timelines	Section 23(1)a when the annual budget has been tabled the Municipal council must consider views of local community	02 April 2019 Executive Mayor and All Councilors
IDP Review and MTERF Budget 2020/21- 23 advertised for public comments, Public Meetings & Consultation		03 April 2020 CFO
IDP/Budget road shows- present draft IDP, PMS Review 2020-21- and MTERF Budget to solicit comments from members of the community		03 April – 30 April 2020 Executive Mayor and All Councilors
Submit to National Treasury, Provincial Treasury and the MEC responsible for Local Government the annual report, Annual financial statements, the audit report and any corrective action taken in response to the findings of the audit report relating to 2019/20	Regulation 15(4)a: The Municipal Manager must send copies of the annual budget and supporting documentation as tabled in the Municipal Council in both printed and electronic form	06 April 2020 GM: Budget and Accounting/CFO
Review of Budget Related Policies	Section 21 of the MFMA 56 of 2003: Budget Preparation Process	09 – 13 April 2019 GM: Accounting and Budget /CFO

ACTIVITY		LEGISLATIVE REQUIREMENT	
Draft IDP 2020/21 & 2020/21-21/22-22/23 MTREF Budget Engagement and Benchmarking	Section 21 of the MFMA 56 of 2003: Budget Preparation Process	17 April 2019	Municipal Manager/ CFO/ Director: RED, All Directors
MAY 2020			
IDP Rep. Forum - discuss and consider Public comments and the final draft IDP ; PMS 2020-21 and MTERF Budget review	Section 24(1) the Municipal Council must at least 30 days before the start of the budget year consider approval of the annual budget	08 May 2020	Portfolio Head Executive Mayor
Council consider adoption of Final Draft IDP 2020/21, 2020/21-23 and MTERF Budget	Section 24(1) the Municipal Council must at least 30 days before the start of the budget year consider approval of the annual budget	28 May 2020	Executive Mayor
JUNE 2020			
Preparation of draft Service Delivery and Budget Implementation Plan for the financial year ending June 2021	Section 41 of Local Government: Municipal systems Act No 32 of 2000 state that (1) a municipality must in terms of its performance management system and in accordance with any regulation and guidelines that may be prescribed- (a) set appropriate key performance indicators as a yardstick for meaning performance, including outcomes and impact with regard to the municipality's development priorities and objectives set out in its integrated development plan. In Terms of section 120 to provide for regulate (d) the regular review by a municipality of its key performance indicators; (e) the setting of a framework for performance targets by municipalities consistent with their development priorities, objectives and strategies set out in their IDP	08—09 June 2020	GM Compliance and All Directors, Manager PMS

ACTIVITY	LEGISLATIVE REQUIREMENT	
<p>MTREF Budget, Budget related policies, annual report published on Council website.</p>	<p>Section 75(1)(a,b)The Accounting Officer of a Municipality must place on the website referred to in section 21Aof the systems Act the following documents: Annual and Adjustment budget and all related policies</p>	<p>12 June 2020</p> <p>GM: Accounting and Budget</p>
<p>Annual Budget Reports to National & Provincial Treasury.</p>	<p>Regulation 20(1) The Municipal Manager must comply with section 24(3) of the Act within 10 working days after the council has approved the annual budget ,The Municipal Manager must submit to National Treasury and relevant provincial Treasury in both electronic and printed form</p>	<p>12 June 2020</p> <p>GM: Accounting and Budget</p>
<p>Preparations for strategic planning session to assess annual performance of the institution.</p>	<p>In terms of section 46 Local Government: Municipal Systems Act, No .32 of 2000 states that (1) a municipality must prepare for each financial year a performance report reflecting- (a) The performance of the municipality and of each external service provider during the financial year.(b) a comparison of the performance referred to in paragraph (a) with targets set for and performance in the previous year.</p>	<p>15-17 June 2020</p> <p>GM: Compliance/ Manager PMS</p>
<p>Ordinary Council Meeting to note SDBIP Submission of the final draft SDBIP's to the other spheres of government</p>	<p>Section 53 (3)(b) Local Government :Municipal Finance Act 56 of 2003 state that the Mayor must ensure—that the performance agreements of the municipal manager ,senior managers and any other categories of officials as may be prescribed, are made public no later than 14 days after the approval of the municipality's service delivery and budget implementation plan. Copies of such performance agreements must be submitted to</p>	<p>26 June 2020</p> <p>Executive Mayor</p> <p>29 June 2020</p> <p>GM: Compliance/ Manager PMS</p>

ACTIVITY	LEGISLATIVE REQUIREMENT
	the council and the MEC for local government in the province

7. OR TAMBO DISTRICT MUNICIPALITY IDP, PMS & BUDGET SCHEDULE OF ACTIVITIES FOR ALIGNMENT

Overview of this IDP process time frame is illustrated in the cycle below. This cycle should be used as a guide through which the process can be better managed by municipalities. The form and content of the IDP document is however subject to the discretion of each municipality. A uniform IDP Table of Contents has been requested and will be developed to be used throughout the District. This will be used as an example and does not discourage other ideas from the municipalities. Each municipality should follow the prescribed IDP process:-

IDP Phases	Key Issues & Outcome	LM Timeframe	Expected DM Timeframe
PHASE 0 Preparation	What do we need to do to plan for the Municipality? Outcome: IDP Framework and process plan	End August 2019	End August 2019
PHASE 1 Analysis	What is the current status? Ward to Ward IDP & Budget Outreach Programme	16 September to -30 September 2019	Sept. 2019
PHASE 2 Strategies	Outcome: Reviewed Status Quo Report and priority issues (IDP Rep. Forum) Where do we want to go and how do we get there? Outcome: reviewed objectives and strategies (IDP Rep. Forum)	25 October 2019 15 November 2019	Nov 2019 Nov 2019
PHASE 3 Projects	What actions do we have to undertake to realise these strategies? Outcome: Indicators and basic project implementation information (IDP Rep. Forum)	06 February 2019	Jan 2020
PHASE 4 Integration	What actions do we have to undertake to realise these strategies? Outcome: Indicators and basic project implementation information, & budget allocations (MEGA Strategic Planning)	11-13 March 2020	March 2020
PHASE 5 Approval	What do we need to manage to make it happen? Outcome: Integrated management programmes and plans Are we satisfied?	Feb -Mar 2020 26 March 2020	End March 2020 End March 2020

IDP Phases	Key Issues & Outcome	LIM Timeframe	Expected DIM Timeframe
	Outcome: Tabling of First Draft IDP and Budget to Council		
	Are we satisfied?	03 April – 30 April 2020	April 2020
	Public Comments		
	Outcome: Adoption of Final IDP and Budget by Council	28 May 2010	End May 2020
Implementation, monitoring, reporting and review			

8. PROVINCIAL TREASURY BUDGET ASSESSMENT:DRAFT - SCHEDULE OF DATES – AS AT 26 JULY 2019: MID-YEAR AND BUDGET BENCHMARK ENGAGEMENT FOR THE YEAR - 2020

No	PT - District Name	Municipality Name	2020 Mid-Year Engagement	Mid-Year Venue	2020 Benchmark Engagement	Benchmark Engagement Venue
1	OR Tambo District	King Sabata Dalindyebo Local Municipality	20 Feb 2020	Municipality Boardroom	30 April 2020	Municipality Boardroom
2		Nyandeni Local Municipality	17 Feb 2020	Municipality Boardroom	5 May 2020	Municipality Boardroom
3		Mhlontlo Local Municipality	14 Feb 2020	Municipality Boardroom	23 April 2020	Municipality Boardroom
4		Ngquza Hill Local Municipality	25 Feb 2020	Municipality Boardroom	16 April 2020	Municipality Boardroom
5		Port St Johns Local Municipality	27 Feb 2020	Municipality Boardroom	20 April 2020	Municipality Boardroom

2.3. Comments on the Implementation of the process plan

There were some deviations from the key dates set out in the Budget Time Schedule tabled in Council. MFMA deadlines in terms of submission of reports such as midyear assessment and tabling and submission of reports were however not met.

2.4. Municipal manager's quality certificate

I N. PAKADE, Municipal Manager of King Sabata Dalindyebo, hereby certify that the annual budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the annual budget and supporting documents are consistent with the Integrated Development Plan of the municipality.

Print Name Ngamele Pakade

Municipal Manager of King Sabata Dalindyebo (EC 157)

Signature



Date

07 May 2020